



CCHA BOARD MEETING MINUTES

April 12, 2016
7:30-9:00pm
Teleconference

Attendees: Eric Gonneau - Chair, Stella Cockett, Jordan Hier, Mark Myers, Allan Weatherall, Jennifer Graham, Krista Vriend, Saad Minhas

Regrets: Joanna Hunt, Toby Cox,

Recorder: Jennifer Graham

MINUTES

1. Review & Approval of Agenda

Approval of Agenda - Moved - Eric, 2nd - Mark – Approved

2. Review & Approval of Minutes

Approval of February minutes - Moved - Jennifer, 2nd - Mark – Approved

Approval of February Overview minutes - Moved - Jennifer, 2nd - Mark – Approved

Approval of March minutes - Moved - Jennifer, 2nd - Stella – Approved

Approval of March Overview minutes - Moved - Jennifer, 2nd - Stella – Approved

3. Directors Resignation

Looking for candidates to fill vacant board positions. Preference for candidates from outside Ontario, CHD parent and particular skills.

4. Items arising from last meeting

1. Signing officers for bank account - Mark

Mark confirmed that he has been added to bank account. Jennifer and Mark met in March to transition Treasurer role.

Mark, Jennifer, Eric and Krista are signing authorities.

2. U of T nursing presentation - Eric and Lori

Presentation April 13, 2016. Shelagh has done for several years. Using same presentation.

3. Labatt Family Health Education conference - Jennifer and Joanna

Conference on April 23, 2016. Jennifer and Joanna attending. Any other board members welcome to attend to check it out.

4. BC PACH clinic conference - Stella, Jennifer

BC clinic hosting - Unique Hearts, Unique Lives – Information on navigating adult life with CHD; 1 day patient education conference on Saturday May 7th, 2016. Jennifer will be presenting on behalf of CCHA to speak on Advocacy – joint presentation with Julie Bard (BC chapter leader) on what BC chapter and National CCHA can offer.

5. Update of records to CRA for directors - Eric

Eric confirmed that CRA information updated in February.

6. GTA Chapter Application - Krista

Need more thorough on boarding process for new chapters and more comprehensive governance guidelines before and further chapter expansion. Draft expected end June 2016, full guidelines finalized this fall in time for AGM.

7. Annual Report - Allan

Awaiting Year End Financials to complete. Looking for photos of events during the year to include.

5. ED Report - Allan

1. McCormicks

Allan and Lisa attended McCormicks on Friday April 8th. Presented to over 500 staff over 4 sessions throughout the day. Very well received, administration pleased. Funds raised in June, CCHA receive funds September/October.

2. MP/MPP meeting

Allan working to organize meetings with Kelly Leech - Opposition Health Critic and Dr. Hoskins - Minister of Health. Action for Advocacy committee to pursue the issue regarding keeping of records beyond 33 years (or timeline in each province) with each Provincial Health minister as well as letter to President/Chair of medical association/board in each province.

3. Genetic Fairness

Bill F201 brought before the Senate Standing Committee on Human Rights by Senator Cowan on February 17, 2016. Bill intended to prohibit discriminate on the basis of genetics and genetic information is to be protected. Canada is the only country of the G7 countries that does not have genetic fairness legislation in place.

4. 100 Men/Women Who Care

Allan to attend meeting in St. Thomas, Lisa to attend meeting in London.

5. Business lunch presentation

Allan will be speaking at a business lunch on Thursday April 14 to present about CCHA.

6. Media

Allan working to get media attention. Looking for the right issue/hook.

6. Treasurer's Report – Mark

Revamped format of Treasurer's report, each bank account detailed and separated out.

Main bank balance approx \$22,448.67. London account has \$886.85, Sick Kids account has \$0.73.

7. Committees

Advocacy/Awareness Committee - Saad

Joanna has drafted letter to Ontario College of Physicians regarding 33 year records project, to be finalized and sent to review in upcoming weeks.

Newsletter (Mark) – looking for content from rest of board. Include articles from Professional Advisory Council (formerly MAB).

Membership Committee - Krista

Several meetings to discuss Chapter guidelines. Need more thorough on boarding process for new chapters and more comprehensive governance guidelines before and further chapter expansion. Draft expected end June 2016, full guidelines finalized this fall in time for AGM. 6 areas of development: chapter architecture/purpose; budget/fundraising; application process; insurance; communication guidelines.

Looking to rest of the board for input on thoughts/opinions of role of chapters and objectives.

Fundraising Committee - Jennifer

Team CCHA for the Walk of Life has been set up, will be contacting past members. Goal this year is \$20,000 and 50 team members, we are keeping 75% of money raised. Currently have 8 members and have raised \$600. Will push in the next 6 weeks to increase members and donations.

Brynne has set up team for Ottawa Marathon, received \$1700 already in donations and 11 members.

Mark awaiting response to application to MLSE for team paraphernalia (Leafs, Raptors, Rock, T.O. Football club) to be used as prizes for events (i.e. WOL).

Jordan is moving forward with the Montreal grocery bagging fundraising program.

Upcoming changes to the Charitable Act (see email sent by Allan) Bill C329 - asking to forward to family and friends and spread the word. Changes include larger tax benefit for donations to charitable organizations, which

hopefully will result in larger donations and more individuals donating.

8. Professional Advisory Board (formerly MAB) - Stella

Group suggest have method to sign up and join CCHA at May 7th BC PACH patient education day.

PAB would like direction from CCHA board as to priority and tasks.

Have PAB provide information and articles for newsletter, such as nutrition, medical articles, etc

9. Administrivia

Nothing to report

10. Upcoming Events

Nothing to report

11. New/Other Business

1. Pamphlets

Many events and activities upcoming. Not enough brochures.

2. Ajax Seniors Discussion presentation

Joanna to present on May 10th. Look at inviting an additional individual to attend and represent.

3. Ryerson researchers

Researchers Allan and Jennifer met at CCS submitting grant application for research proposal - historical look at CHD research.

4. Policies and Procedures

Policies and procedures are mandatory and need to be in place for OSCRF grant.

MOTION: Approve policies and procedures provided in principle subject to any comments or feedback received by the end of the week. Jennifer moved, 2nd - Stella - Approved

12. Next Board Meetings:

May 10th @7:30 to 9:00 - Eric cannot attend, Krista available to chair, Stella will be absent, Jennifer not available (5 needed for quorum). May 17th alternative. Send email to determine which date have quorum.

June 14th @7:30 to 9:00

July 12th @7:30 to 9:00

August 9th @7:30 to 9:00

September 13th @7:30 to 9:00

Meeting adjourned @ 9:30 pm